



DIRECTOR OF HOUSING SERVICES

OVERVIEW OF POSITION

The Director of Housing Services is a senior level management position within RYSE which oversees the organization's housing development initiatives. Knowledge of federal housing and community development programs including YHDP, CDBG, HOME and ESG as well as demonstrated achievements in affordable housing programs are essential.

The Director of Housing Services ("Director") is responsible for oversight and administration of all housing funds received by the organization for Housing and Urban Development, as well as management of the staff of the Housing Department. The Director must be able to assess the available resources, both in staffing and funding, and develop programs and assign responsibilities within the department in a way that leverages all resources to create the optimal outcomes to benefit the community at large. Annual resources include approximately \$5 million in YHDP, CoC, and ESG funds. The Director must ensure all projects and programs are implemented in a timely manner and in compliance with HUD requirements and all other applicable laws.

PRIMARY RESPONSIBILITIES

- Oversight and management of all the organization's housing budget, staff, and programs.
- Responsible for preparing and leading the housing department to achieve results in affordable housing and community development.
- Provide direct oversight and management for the following positions: Program Managers of Facilities and Housing.
- Act as a positive and energetic ambassador and spokesperson on behalf of the organization and the impact of supportive services for youth in general.
- Work collaboratively with key community and regional organizations that have interests and missions similar to RYSE.

ESSENTIAL DUTIES

- Oversee the development of strategic and operational housing plans.
- Oversee financial management of the housing department.
- Preparation of program budgets and overseeing of financing and real estate transactions
- Establish an organizational structure and culture to bring out the best in each team member.

- Work with the Executive Director and community stakeholders to plan and implement projects, as well as compile and analyze data.
- Establishing and maintaining effective working relationships with those contacted in the course of the work, including public officials, lenders, developers, contractors, attorneys, architects, and the public.
- Attend and participate in Department and other meetings and special events, and serve on assigned committees, task forces, as appropriate to achieve goals.
- Stay abreast of housing and community development fields.
- Develop recommendations to the Executive Director related to developmentally appropriate, affordable housing.
- Perform other duties as required or directed.

DESIRED QUALIFICATIONS

The fully qualified candidate will possess a bachelor's degree in a related field and a minimum of 5 years senior level management experience in a nonprofit or service organization of a comparable budget, staff, program size and complexity. Experience leading teams of professionals and/or clinical staff in a youth-serving or community-serving organization is highly desired. Finally, the ideal candidate will have a passion for the issues of youth homelessness, social justice, equity and inclusion, and will have a background that includes working with youth, including as a volunteer.

Knowledge, Skills and Abilities

- Knowledge of and demonstrated commitment to diversity, equity, and justice issues.
- Experience building community-based partnerships.
- A passion and commitment to delivering the highest quality services to youth. This is done through influencing, inspiring, mentoring, recognizing, and supporting staff and volunteers as they work toward a common goal.
- Proven ability to develop, lead and inspire a team in a collaborative, non-hierarchical setting.
- Strong communication skills, both oral and written.
- Strong interpersonal skills with people at all levels and in all settings relevant to the organization's mission.
- Strong public speaking and networking abilities.
- Excellent executive coaching and motivational abilities that encourage and support others.
- High emotional intelligence, self-awareness, and authenticity.
- Impeccable ethics and the highest integrity.

COMPENSATION

The compensation package for this position is competitive and includes participation in the organization's benefits plan. Salary range for this position is \$80,000-\$87,000.